Configure your device for printing

How to configure web proxy settings

Why do I need to do this?

If your network is protected by a firewall, it is very likely that all web/browser connections need to be routed through a web proxy.

What are the settings and what values should I use?

To configure web proxy settings, you will need to gather the following information:

- The web proxy server hostname or IP address
- The web proxy port (8080 is a commonly used value)
- Proxy Server User Name (rarely required)
- Proxy Server Password (rarely required)

Use the same values you use on your desktop browser. For example, Windows PC browser settings might look like this:

![Local Area Network (LAN) Settings]

[NOTE: If you don’t know or can’t find the values to set, please contact your network administrator or IT department.]
How do I set the web proxy settings on my device?

Web proxy settings can be set using the device’s EWS (Exchange Web Services). To do this, complete the following steps:

1. Using a web browser, enter the device’s hostname or IP address in the address bar. This opens the Device Status page for the printer. Click **Sign In**.

   **NOTE:** If the EWS administrator password is set, sign in as the administrator.
2. Navigate to the **HP Web Services** tab.

3. **Web Proxy Setup:**
   
a. For Proxy Server, select **web-proxy**.
   
b. For Proxy Server Port, **8080** is a commonly used value.
   
c. **User Name**, **Password**, and **Exceptions List** are rarely required.
   
d. Tap **Apply**.